## **Annfield Plain Surgery**

## **Durham Road, Annfield Plain**

## DH9 7TD

## How we use your medical records

Important information for patients

• This practice handles medical records in-line with laws on data protection and confidentiality.

• We share medical records with those who are involved in providing you with care and treatment.

• In some circumstances we will also share medical records for medical research, for example to find out more about why people get ill.

• We share information when the law requires us to do so, for example, to prevent infectious diseases from spreading or to check the care being provided to you is safe.

• You have the right to be given a copy of your medical record.

• You have the right to object to your medical records being shared with those who provide you with care.

• You have the right to object to your information being used for medical research and to plan health services.

• You have the right to have any mistakes corrected and to complain to the Information Commissioner's Office. Please see the practice privacy notice on the website or speak to a member of staff for more information about your rights.

• For more information ask at reception for a leaflet OR visit our website www.annfieldplainsurgery.co.uk